

## 8.0 Gradebook: Reports

### 8.1 Gradebook > Class List Reports

From the Gradebook top tab > Class List, choose Reports. If you don't want reports run for all classes, check beside the classes to select, do an Options > Show Selected. Reports available are:

- **BC Class List w. Designation** - Includes parameters for aboriginal and designations.
- **BC Class List w. Grid**- Generates a class list with 10 columns; headings can be typed or written in afterwards.
- **BC Marks Verification with Comments** – Generates a class list showing the marks and comments entered for the selected reporting term.
- **Blank Grading Sheet** - a very handy report providing a class list and up to 10 columns
- **Class Lists** - List students and YOG
- **Course Recommendation** - Used for next year scheduling
- **Grade Input Sheet** - Report for entering or displaying term grade and work habits.

### 8.2 Gradebook > Scores Reports

A number of analysis reports can be found from Gradebook > Scores > Reports. These reports include:

- Assignment History
- Assignment Summary
- Class Attendance Summary
- Class Statistics
- Gradebook Sheet
- Progress Reports (see below)
- Student Average Breakdown

#### 8.2.1 Progress Reports

Progress reports can be run on a class of students or selected students. Teachers have a variety of parameters to choose from and the option to enter a message to display on the progress report.