

Think

Organize ideas in your head.



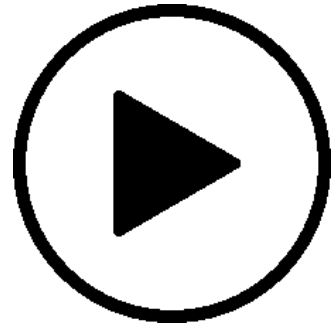
Speak

Use a clear voice and speak in complete thoughts.



Review

Play back your dictation and listen carefully.



Edit

Correct any mistakes made by you or the computer.

