



School District No. 71 (Comox Valley)

Computer and Internet Responsible Use Agreement

Primary Students

BE SAFE



Looking After Me:

- I will only use my own user name and password which I will not share (even with my best friend).
- I will only use the school computers for school work.
- I will only use the computer programs and websites that my teacher has said are okay to use. This includes games and music.
- When sending email, I will not give my full name, home address, phone number or arrange to meet someone.
- I will only email people I know or my teacher has approved.
- I will only put personal information about myself or pictures of myself online with my teachers and a parent's permission.
- If I see anything that makes me feel uncomfortable, scared or sad or I receive messages I do not like, I will tell a teacher immediately.

Looking After Our Community:

- I will be respectful and polite in any messages that I send on email.
- I will ask for permission before opening an email sent by someone I don't know.
- I will only go into other people's files or folders on the computer if they have given me permission.
- I will only take pictures or make videos of other people if I ask their permission first.

Looking After Our Belongings:

- I will obey the school rules such as no food or drink and no running or horseplay, when using computers.
- I will treat equipment carefully and with respect.

If I Bring My Own Device to School:

- I understand that if I bring my own device to school I must still follow all of these rules.
- I will be responsible for my own device and will only use it when the teacher gives me permission.
- I will only use my device for school work when I bring it to school.

Student Signature: _____

Teacher Signature: _____